

Headteacher: Julian Kennedy

November 2023

Dear Parent / Carer

I am writing to provide you with some information on our Year 9 Options processes this year. As you are probably already aware, pupils in Year 9 will decide what subjects they want to take in Year 10 and 11. This is an exciting and important step in their lives and I want to ensure that you and your son / daughter are supported as much as possible during the process.

In December you and your son/daughter will be sent a digital booklet containing information on all of the subjects available in Year 10 and 11. This booklet will take you through the process step-by-step and answer questions you may have about each subject. Your son/daughter will also be sent a link to a digital form which they will need to use to submit their option choices.

To support you in this process, as well as introduce myself to you as your child's Learning Leader, we are holding an Information Evening for parents and carers on **Tuesday 12<sup>th</sup> December at 6pm**. There will be information about what you can expect in the months ahead, how pupils choose their subjects and how you can best support your son / daughter in this process and over the course of Year 9.

At the end of this term, you will receive your son's / daughter's Year 9 progress and attitude to learning data and in January you will be able to speak to your son's / daughter's teachers during the Year 9 Parents' Evening. These provide you and your son / daughter details about their progress and can help inform the choices they make.

You will then have time to discuss with your son / daughter which subjects they plan on taking before submitting their final choices by **no later than 26<sup>th</sup> January, 2024**.

To support pupils during this process, they will have an options check-in with their Form Tutor or Learning Leader in January. If it is required, additional guidance and consultation about the subjects your child is planning on pursuing is arranged with you, your son/daughter and a senior member of staff.

**Key Dates:**

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| ● 12 <sup>th</sup> December 2023 | Year 9 Information Evening for parents and carers. 6pm, Main Hall with Acting Learning Leader for Year 9, Mr Price   |
| ● December 2023                  | Year 9 1,2,3 Progress and Attitude to Learning data; Options Booklet and supplementary subject information (Google Classroom) published. Link to options form sent |
| ● 18 <sup>th</sup> January 2024  | Year 9 Parents' Evening (details to follow)  |
| ● 26 <sup>th</sup> January 2024  | Deadline for submitting option choices   |
| ● January 2024                   | Options check-in and (if required) additional consultation   |

If you have any questions at this stage, please feel free to contact me on the school number or via email [olchfa@olchfa.org.uk](mailto:olchfa@olchfa.org.uk)

Yours sincerely

**Mr D E Price**  
**Acting Learning Leader Year 9**