



OLCHFA SCHOOL GOVERNING BODY

Minutes of the Full Governing Body Meeting
held in the Library at 5.15 pm on Wednesday 20 September 2023

Present	Dr Mahaboob Basha Prof Tariq Butt Ms Rosina Colasanto Cllr Mike Day Mr James Ellis Mrs Jennifer Howells Mrs Beverley Jones Cllr Jeff Jones	Cllr Mary Jones Mr Matthew Jones Mr Julian Kennedy Mrs Jennifer Raynor Mrs Suzi Smith Mr Ian Stewart Mr Damian Rees Mrs Hannah Vincent
Apologies	Mrs Karen Holland	
Not present	Prof Ann John	
In attendance	Mr Matthew Salmon, Deputy Headteacher Mrs Jan Platt, Clerk	

The Chair opened the meeting at 5.15 pm and welcomed all present

		ACTION
FGB23.20	Apologies	
1	Apologies were received and accepted from Mrs Holland.	
FGB23.21	Minutes of the previous meeting – AGM – held on Wednesday 12 July 2023 and matters arising	
2	<u>Minutes:</u> The minutes were agreed to be a true record.	
2.1	<u>Matters arising:</u>	
2.1.1	Paragraph 4: Governor updates. The chair informed Governors that there were currently two vacancies for Parent Governor. The Clerk had asked for nominations with a closing date of 29 September. She would update Governors on the outcome in due course.	Clerk
2.1.2	Paragraph 5: minutes/confidentiality. The Clerk had ascertained the following from School and Governor Unit: <i>All GB meetings are confidential so they should not be discussed more widely. Once approved by Governors, minutes are classed as public documents so anyone can request a copy. In terms of publishing minutes on a school's website, some schools did this when minutes had been approved by Governors (with the removal of anything marked 'Confidential' and any names redacted if necessary).</i>	Clerk

		ACTION
	It was, therefore, for the GB as a whole to decide whether they would prefer to react to requests for minutes or routinely publish them. Governors voted unanimously to publish them.	
2.1.3	Paragraph 13: Wider Link Governor Roles. This would be an item on the agenda of the next meeting.	Clerk
2.1.4	Paragraph 15: Associate Pupil Governors. A vote had not yet taken place. It was hoped APGs would be in place in time to be invited to the next meeting.	
3	In answer to a request, the Clerk undertook to explore providing wifi codes to Governors.	Clerk
FGB23.22	Vision for the School/Development of the Governing Body	
4	Mr Kennedy presented his vision for the school to Governors (please see attached presentation for key points). He said he had been warmly welcomed and was enjoying meeting staff and pupils. He was looking forward to working with the Governing Body to continue, and expand upon, the excellent work being done at the school.	
FGB23.23	Uniform Review	
5	Mr Kennedy said the Uniform Group would meet as soon as possible. He would put forward a proposal for discussion at by the group and decisions could then be taken about consultation with students and parents.	Clerk
FGB23.24	Review of examination results	
6	Mr Salmon presented the unverified examinations data to Governors. The Clerk would forward the information to all the next day.	Clerk
	Ms Colasanto and Mr Rees left the meeting at 6.48 pm.	
7	Mr Salmon said that results were extremely strong again but there seemed to be an emerging trend of girls out-performing boys. This would be a focus going forward.	
	Cllr Day left the meeting at 6.55 pm.	
FGB23.25	To note the date of the next meeting – Wednesday 29 November 2023	
8	The Chair noted that the format of the meeting had been slightly different as it was Mr Kennedy's first. It would revert to normal next time. Governors were encouraged to let the Clerk know two weeks in advance if they wished to place an item on the agenda.	
9	There being no further business, the Chair concluded the meeting at 7.10 pm.	

